



March 1, 2015

Dear Valued Patient

This letter is to inform you of some changes that will be taking place at the Daughters of Charity Health Centers in February 2015. In order to comply with federal healthcare regulations and guidelines, we will be required to collect proof income from all patients that wish to qualify for our sliding fee scale. Please note that the following documents are the only documents that we will be accepting as proof of income:

- Payroll Check Stubs (1 to 2 most recent, must be within last 30 days)
- Benefits Checks (Food Stamp Budget Letter, Unemployment checks)
- Insurance Checks (workers compensation)
- Bank Statements (3 monthly Statements-Must show company name or consistent deposits)
- SSI Check/Retirement/Award Letter
- Tax Returns or W-2 Form
- Court Ordered Child Support Letter

Patients that qualify for our sliding fee scale will be required to pay between \$35 and \$95 for medical and behavioral health visits (depending on your financial status). Dental patients will be required to pay \$55 for an initial exam and screening and other services will be provided at the cost identified. Patients will qualify for a discount if they meet the income requirements and provide the appropriate documentation (listed above). Payment is expected at the time of the visit. Additionally, all reference labs and invasive procedures will have a separate fee that must be paid prior to the lab or procedure. Please note that reference labs are labs that we send to an external company (such as Lab Corp or Quest Diagnostics).

We also would like to remind you that we are a Medicaid, Greater New Orleans Community Health Connection (GNOCHC) and Affordable Care Act enrollment site.

Lastly, please note that we accept all insurance plans, including: Blue Cross Blue Shield, United Health Care, Humana, Peoples Health, Cigna, Aetna, Amerihealth Caritas, Amerigroup, Louisiana Healthcare Connections.

Sincerely,

Michael G. Griffin
President and CEO

Daughters of Charity Health Centers now has eight convenient locations to serve you!

For more information call (504) 207-3060 or go to our website www.dchcno.org



ATTENTION PATIENTS!

Effective February 23, 2015, all patient income information currently in our system will expire.

Upon registration, you will be required to provide proof of health insurance or proof of income (to qualify for discounted services). All payments (co-pays and flat fees) must be collected at time of visit before services are rendered.

If you do not have proof of health insurance:

- You will be required to provide **proof of household income** upon registration in order to qualify for sliding fee discounted visits. Flat fees for office visits and in-house labs range from \$35 to \$95.
- Effective February 3, 2015, all lab services, such as blood work, where the results are determined outside of the Daughters of Charity Health Centers must be paid upfront.
- All invasive procedures that take place at Daughters of Charity Health Centers must be paid upfront.

If you have health insurance:

- You must provide **proof of health insurance**. Daughters of Charity Health Centers accept: Medicare, Medicaid, all Bayou Health Plans, Greater New Orleans Community Health Connection (GNOCHC), most private health insurance.
- You must pay your co-pay(s) at time of visit.

Methods of Payment:

Daughters of Charity Health Centers accept cash, checks, credit/debit cards for payment of services and co-pays.